



Epping Forest District Council

CHILDREN SERVICES TASK AND FINISH PANEL

Thursday, 28th April, 2011

Place:	Conference Room, Civic Offices, High Street, Epping
Room:	Council Chamber
Time:	6.30 pm
Democratic Services Officer	Adrian Hendry, Office of the Chief Executive Tele: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors Mrs L Wagland (Chairman), Ms R Brookes, Mrs P Brooks, Mrs T Cochrane, Mrs R Gadsby, Ms J Hedges and J Knapman

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATIONS OF INTEREST

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. MINUTES OF THE LAST MEETING (Pages 3 - 8)

To agree the notes of the last meeting held on 28 March 2011.

5. FINAL REPORT AND RECOMMENDATIONS

To comment on the draft final report of this Panel and to consider what recommendations the Panel would like to make to the main Overview and Scrutiny Committee.

Report to follow.